

AGENDA ITEM: 13 Pages: 71 – 81

Meeting	Budget and Performance Overview & Scrutiny Committee
Date	22 September 2011
Subject	Budget and Performance Overview and Scrutiny Committee Forward Work Programme 2011/12
Report of	Scrutiny Office
Summary	This report outlines the Committee's work programme during 2011/12.

Officer Contributors	Andrew Charlwood, Overview and Scrutiny Manager
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Budget and Performance Overview and Scrutiny Committee Forward Work Programme 2011/12
Reason for urgency / exemption from call-in	N/A

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1. RECOMMENDATION

- 1.1 That the Committee consider and comment on the items included in the 2011/12 work programme of the Budget and Performance Overview & Scrutiny Committee, as set out in the Appendix.**
- 1.2 That the Committee identify items to be taken forward for the inclusion in the 2011/12 Forward Work Programme.**

2. RELEVANT PREVIOUS DECISIONS

- 2.1 Annual Council, 17 May 2011 – Council agreed the scope and terms of reference of the Overview and Scrutiny Committees.

3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.
- 3.2 The three priority outcomes set out in the 2010-13 Corporate Plan are: –
 - Better services with less money
 - Sharing opportunities, sharing responsibilities
 - A successful London suburb

4. RISK MANAGEMENT ISSUES

- 4.1 None in the context of this report.

5. EQUALITIES AND DIVERSITY ISSUES

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
 - The Council's leadership role in relation to diversity and inclusiveness; and
 - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 6.1 None in the context of this report.

7. LEGAL ISSUES

- 7.1 None in the context of this report.

8. CONSTITUTIONAL POWERS

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution; the Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

9. BACKGROUND INFORMATION

- 9.1 The Budget and Performance Overview & Scrutiny Committee's Work Programme 2011/12 indicates forthcoming items of business for consideration by the Committee.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

10. LIST OF BACKGROUND PAPERS

- 10.1 None

BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE
WORK PROGRAMME 2011/12

21 JUNE 2011			
ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Corporate Performance Results Quarter Four and Year End 2010/11	The Committee considered Corporate Performance Results Quarter Four and Year End 2010/11	Internal – Performance	All priorities
In-Depth Performance Report: Achieving Independence for Older People	The Committee considered an in-depth performance report on achieving independence for older people through rehabilitation / intermediate care	Internal – Adult Social Care and Health	Better services with less money
In-Depth Performance Report: Waste and Recycling Performance	The Committee considered an in-depth performance report on waste and recycling performance	Internal – Planning, Environment and Regeneration	Sharing opportunities, sharing responsibilities
Cashless Parking Operations	The Committee considered a report on proposals to move towards cashless parking operations	Internal – Planning, Environment and Regeneration	Better services with less money

One Barnet – Future of the Parking Service Business Case	The Committee considered the One Barnet report on the Future of the Parking Service Business Case.	Internal – One Barnet Programme Office	Better services with less money / A successful London suburb
One Barnet – New Support / Customer Services Organisation Business Case	The Committee considered the One Barnet report on the New Support / Customer Services Organisation Business Case	Internal – One Barnet Programme Office	Better services with less money
One Barnet – Programme Highlight Report	The Committee considered the One Barnet Programme Highlight Report	Internal – One Barnet Programme Office	Better services with less money

21 JULY 2011

ITEMS CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Final Outturn and Performance Report 2010/11	The Committee considered the financial year 2010/11 year end outturn	Internal – Finance	All priorities
One Barnet – Youth Offer Closure Report	The Committee considered the closure report for the One Barnet Youth Offer project	Internal – One Barnet Programme Office	Better services with less money

One Barnet – Adults In-House Service Review: Project Update	The Committee considered the progress of the Adults In-House Service Review One Barnet project.	Internal – One Barnet Programme Office	Better services with less money
One Barnet Programme Highlight Report	The Committee considered the One Barnet Programme Highlight Report	Internal – One Barnet Programme Office	Better services with less money
Barnet Homes Quarter Four Performance	To scrutinise the Quarter Four Performance Information for Barnet Homes.	Internal – PHR / External - Barnet Homes	All priorities

22 SEPTEMBER 2011

ITEMS TO BE CONSIDERED	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Quarter One Corporate Performance Information	The Committee will scrutinise Quarter One performance information and select topics for in-depth scrutiny.	Internal – Performance	Better services with less money
In-Depth Performance Report: Impact of Changes in Local Authority Housing Allowances	The Committee will consider an in-depth performance report on the impact of changes in local authority housing allowances on homelessness and the use of emergency temporary accommodation.	Internal – Planning, Environment and Regeneration	All priorities
Finance and Business Planning 2012/13 to 2014/15	The Committee will consider a report outlining the key medium-term strategic and financial issues for the Council.	Internal – Finance	Better services with less money
One Barnet – New Support / Customer Services Organisation Output Specification	The Committee will receive a report detailing the output specification for the New Support / Customer Services Organisation One Barnet project, as requested by the Business Management Overview and Scrutiny Committee	Internal – One Barnet Programme Office	Better services with less money
One Barnet – Passenger Transport Service Delivery	The Committee will receive the Cabinet Resources Committee report relating to the One Barnet Passenger	Internal – One Barnet Programme Office	Better services with less money

Recommendations	Transport Project.		
One Barnet Programme Highlight Report	The Committee will consider the progress of the One Barnet projects, as set out in the Programme Highlight Report.	Internal – One Barnet Programme Office	All priorities

FUTURE MEETINGS – 2011/12

	INFORMATION	REPORT ORIGIN	LINK TO CABINET / CORPORATE PLAN
Budget Scrutiny	<ul style="list-style-type: none"> - Receiving a report on the draft budget headlines and discussing any issues arising - Reviewing the budget consultation proposals, including the involvement of Scrutiny - Reviewing the results of the consultation and the impact on budget decisions of Cabinet. 	Internal – Finance	Better Services with Less Money
Resident Satisfaction for Opportunities for Democratic Engagement	The Committee will consider an in-depth performance report on Resident Satisfaction for Opportunities for Democratic Engagement requested during the 2010/11 municipal year.	Internal – Corporate Governance	Sharing opportunities, sharing responsibilities

One Barnet Projects	Scrutiny of One Barnet Options Appraisals, Business Cases and Closure Reports.	Internal – One Barnet Programme Office	Better services with less money
Quarterly Performance Information	To receive performance information reported on a quarterly basis.	Internal – Performance	Better services with less money
Scrutiny of Partnerships	To receive the Annual Report of Partnerships, and to examine Council partnerships with other organisations.	Internal – Partnerships	A successful London suburb
Barnet Homes Performance Information and Business Plan	To consider bi-annually Barnet Homes Performance Information and Business Plan.	External – Barnet Homes	One Barnet
Medium Term Financial Strategy	To receive the Medium Term Financial Strategy	Internal – Finance	Better services with less money

FUTURE MEETING DATES
24 OCTOBER 2011
6 DECEMBER 2011
26 JANUARY 2012
7 MARCH 2012
24 APRIL 2012